



## Fieldwork Committee Meeting Minutes

Meeting held                      Saturday 23<sup>rd</sup> January 2016

Venue:                                Society's Library, Maidstone Museum, St Faiths Street, Maidstone, Kent ME14 1LH

As agreed by those present from the Fieldwork Committee at the Society's Office in Maidstone Museum, Maidstone, Kent, on Saturday 14<sup>th</sup> May 2016 these minutes are a true and complete record of the meeting held on Saturday 23<sup>rd</sup> January 2016 and it is agreed that the Chair Mr Keith Parfitt is duly authorised to sign this document as such.

Mr Keith Parfitt (Chair) Fieldwork Committee.

Saturday 14<sup>th</sup> May 2016.

# Fieldwork Committee

## Minutes

A minute of silent contemplation was held in memory of Mr Ian Coulson.

### 1: Attendance and Apologies

#### Attendances

##### Present

Keith Parfitt	<b>KP</b>	Chair
Clive Drew	<b>CD</b>	Secretary
Geoff Burr	<b>GB</b>	
Chris Blair-Myers	<b>CBM</b>	
Andrew Richardson	<b>AR</b>	
Gerald Cramp	<b>GC</b>	
Lis Dyson	<b>LD</b>	
Mike Eddy	<b>ME</b>	
Shiela Broomfield	<b>SB</b>	
Rod Legear	<b>RL</b>	
Cliff Ward	<b>CW</b>	
Albert Daniels	<b>AD</b>	
Kevin Fromings	<b>KF</b>	
Richard Taylor	<b>RT</b>	

##### Absences & Apologies

Bob Cockcroft  
Emma Boast  
Vince Burrows  
Jennifer Jackson  
Richard Emmett  
Andrew Mayfield  
Steve Willis  
Pat Reid

### 2: Committee Membership

**CD** notified the committee of resignation of Mr Ted Connell

Two members were admitted to the committee being Mr Richard Taylor (**RT**) and Mr Kevin Fromings (**KF**). A round table introduction was conducted.

### 3: Minutes 10<sup>th</sup> October 2015 Committee Meeting

The minutes were agreed by the committee and signed by **KP**.

#### 3 (a): Matters Arising

No matters arising.

### 4: Action List

The Action List from the meeting on 10<sup>th</sup> October 2015 was discussed. The item relating to conferences was deferred to later in the meeting. Otherwise no outstanding matters to be carried forward.

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### 5: Grant Applications

- a. **Eccles 2015 Grant £2,000.00** Council approved this application

### 6: Budgets:

AR informed the meeting that the budgets that we had submitted to Council from our October meeting had been approved

### 7: Conferences:

- a. **Anglo Saxon Conference 2015: KP & SB** reported that this was a well received conference with some 150 delegates attending. The conference produced a surplus of £1,500.00. It was agreed that a bursary of £500.00 be provided to SW to allocate to students working on matters Anglo Saxon.
- b. **2016: Roman Villas in the Landscape:** This conference will be held on Saturday 12<sup>th</sup> November 2016. *{Post meeting this date has now moved to Saturday 26<sup>th</sup> November subject to confirmation}*, venue the Canterbury Campus. **CBM** is still finalising the speaker listing. It was agreed that this conference would focus on geographical locations, rather than individual villa sites. Themes around Roman Villas in the Darent Valley, Medway Valley, East Kent and Thanet were discussed. **SB** will remain in charge of ticketing. Ticket pricing was agreed at £20.00 for Society members and £25.00 for non members. A discussion took place about issuing proceedings for the conferences albeit there were merits in this it was agreed that the speakers would be asked to provide an abstract on their lectures.
- c. **2017: Medieval Conference:** Content and venues to be decided.
- d. **2018: South East Regional Industrial Archaeology Conference (SERIAC):** The Industrial Archaeology Committee has asked if the Fieldwork Committee would assist them in hosting SERIAC, venue to be in the west of the County. To be discussed at a later time.
- e. **2019: Regional Aspects of Anglo Saxon and Monastic Sites in Kent** Agreed but to be worked on in future years.

### 8: Fieldwork Projects:

Reports were submitted by:-

Western Heights Preservation Society (WHPS)  
Canterbury Hinterland Project  
Crop Mark Mapping  
Kent County Council (Community/Randall Manor)  
Kent Archaeological Metal Detecting Support Unit (KAMSU)  
West Kent Archaeological Society (WKAS)  
Discover Otford Roman Project (DROP)  
Otford and District Archaeological Group (ODAG)  
Fawkham and Ash Archaeological Group (FAAG)

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Maidstone Area Archaeological Group (MAAG):  
Canterbury Archaeological Trust (CAT):  
Alkham Valley Historical Research Group (AVHRG) See Agenda Notes

These reports to the committee as well as documentary reports submitted form an attachment to these minutes under the heading Reports and are issued separately, but remain an integral part of these minutes.

### **9: Any Other Business:**

**CD** reported on the progress of KAS2022 informing the committee about the redevelopment of the Society's website.

An outline of a project was discussed to tell the Archaeological Story of the 6900 acres that comprises the Lees Court Estate, that belongs to our patron The Countess of Sondess. It was agreed the the outline had merits but needed to be worked up into a more comprehensive document for our May meeting.

The meeting was notified about Society vacancies being President, Hon. General Sectary and Council. Nomination forms were distributed for those who might wish to partake.

It was agreed to recommend an amendment to the committee's Terms of Reference to include and highlight the importance of the conferences. An additional term "The committee will conduct, whenever possible, an annual themed conference relating to fieldwork activities in the County of Kent." was unanimously agreed.

### **10: Next Committee Meeting:**

It was agreed that the next committee meetings will take place as follows:

Saturday 14<sup>th</sup> May 2016 at 10:30hrs in KAS Library, Maidstone Museum

Saturday 22<sup>nd</sup> October 2016 at 10:30hrs in KAS Library, Maidstone Museum

There being no further business **KP** closed the meeting at 13:30hrs.

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FWC Action List 23 <sup>rd</sup> January 2016			
Item	Action		Follow Up
1	Members of Council who sit on the Fieldwork Committee to report any relevant Council matters pertaining to this Committee		
2	Bursary to SW £500.00 to assist student (s) on Anglo Saxon related work	SW	
3	Newsletter follow up on the bursaries regarding the Prehistoric and Anglo Saxon Conferences	SW	
4	Seek further information from the Industrial Archaeology Committee about the South East Region conference and what would they like the Fieldwork Committee to do	CD	
5			
6	Workflow process for Emergency Small Grants to committee	CD	
7	Lees Court Estate report	CD	
8			
9	East West Conference Venues	All	
10	Provide content and articles for the KAS Newsletter and Archæologia Cantiana whenever and wherever appropriate	ALL	

# Fieldwork Committee Minutes

## Appendices & Reports

Appendix	1	Agenda meeting 23 <sup>rd</sup> January 2016
Appendix	2	Agenda Notes

Reports	Fieldwork Projects
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